

## PLANNING BOARD MEETING

Wednesday, July 9, 2014

Stow Town Hall

375 Great Road

Stow, MA

1.	6:30 PM	Call to Order
2.		Review Correspondence and Minutes
3.	6:05	Public Input
4.	6:10	Planning Board Members' Updates (News and Views, Committee Reports and Work Plan Update)
5.	6:15	Planner's Report

### ***Discussion/Action Items***

1.	6:30	Appointment of Voting Associate Member
2.	6:45	T-Mobile Special Permit Modification
3.	7:00	ANR Plan – Adams Drive
4.	7:15	Comment on S.2183 – Telecommunications Legislature
5.	7:30	Public Hearing – Wheeler Road Hammerhead Lot Special Permit
6.	8:00	Public Hearing - Collings Foundation Erosion Control Special Permit and Site Plan Approval
7.		Adjournment

### **CORRESPONDENCE:**

#### **Collings Foundation**

6/04/14 - FROM: Robert Kramer – Collings Zoning Compliance Letter  
6/12/14 - FROM: Sue Carter of Places Associates – Initial Review Estimate  
6/13/14 - FROM: Ron Gerhard – ATF Permits and Explosives Storage Requirements  
6/13/14 – Planning Board Letter to Collings Foundation – Review Fee Deposit  
6/17/14 – email from M. Taylor – Letter of support  
6/18/14 – email from Town Counsel – Applicant's right to continuance  
6/18/14 – email from Principal Assessor, Dotty Wilbur  
6/18/14 - Letter from Lew Halprin – Televising Public Hearing  
6/21/15 – letter from Dr. Brook Heroux – Letter of support  
6/24/14 – email from T. French – Is a museum use allowed in the residential zone?  
6/26/14 – email from T. French – Photos of tractor trailer trucks blocking traffic  
6/30/14 – email from Scott Gregory – sign (opposing museum) damage  
6/30/14 – Letter from R Gerhard  
7/01/14 – letter from Building Department to R. Kramer – Enforcement issues  
7/01/14 – Petition – Opposition to activities conducted by Collings Foundation

#### **Other**

June Building Permits Issued  
6/18/14 - Letter from Lew Halprin – Televising Collings Public Hearing  
6/23/14 – Planning Board Letter to the Editor  
6/24/14 – Email from Kathy Sferra – Community Preservation Committee Update  
6/25/14 – Email from Health Agent Jack Wallace – Hemenway Farm Subdivision

### **PUBLIC HEARING CORRESPONDENCE**

#### **TOWN BOARDS AND COMMITTEES:**

6/20/14 – Conservation Commission Determination of Applicability – 128 Barton Road  
7/01/14 – Conservation Commission Public Hearing – Replacement of failed septic system – 375 Hudson Rd.  
7/01/14 – Conservation Commission Public Hearing – Amend Order for garage expansion  
7/01/14 - Conservation Commission Public Hearing – Notice of Intent – patio and steps – 164 Barton Rd.  
7/01/14 – ZBA Public Hearing – 13 foot variance to allow shed 7 feet from lot line - 86 Dunster Drive  
7/07/14 – ZBA Public Hearing – 17 foot variance for covered porch – 54 Pine Point Road

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*Posted: July 3, 2014*

**AREA TOWN BOARDS AND COMMITTEES:**

6/25/14 - Sudbury ZBA Special Permit Decision – Special Permit to raise hens

6/25/14 - Sudbury ZBA Special Permit Decision – Sign Permit

6/25/14 - Sudbury ZBA Special permit Decision – Special Permit to raise hens

6/25/14 - Sudbury ZBA Special Permit Decision – Home Business

6/26/14 – Hudson ZBA Variance Decision – modify hours of operation

6/26/14 – Hudson ZBA – Allow petition for variance to be withdrawn

6/27/14 - Sudbury ZBA Special Permit Decision – Sign Permit

7/01/14 – Bolton Planning Board – extension of Farmland &amp; Open Space Planned Residential Development

7/01/14 – Harvard ZBA Comprehensive Permit Decision – Stow Road

7/07/14 - Acton ZBA Public Hearing – expansion of a non-conforming structure

7/08/15 – Maynard Planning Board Public Hearing – 3-lot Subdivision

**PUBLICATIONS**

TransReport

**LOOKING AHEAD**

7/16/14 Planning Board Meeting

7/23/14 Planning Board Meeting

8/06/14 Planning Board Meeting – Collings Foundation Continuation

8/07/14 Planning Board Annual Dinner

8/13/14 Planning Board Meeting

8/20/14 Planning Board Meeting

Upcoming	Begun	Done
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<i>Task</i>	<i>Priority</i>	<i>Long Median ShortTerm</i>	<i>Timeline to begin</i>	<i>PB Member(s)</i>
Lower Village Planning Effort			Summer/Fall 2014	All
Review and Update sign bylaw	H	S		
Update Lower Village Zoning	H	S		
Establish Design Guidelines	H	S		
Traffic/Streetscape Final Design Plans				
Est. Natural Resource Protection Zoning Bylaw			Summer 2013	All Staff and Kathy Sferra to Draft
Review draft by-law for NRPZ	H	S		
Schedule meetings with other boards when draft is complete	H	M		
Discuss Open Space and Conservation Restriction policy with Town Boards	H	S		
Gleasondale Village Planning Effort			Summer 2013	All

Assess formation of neighborhood committee	H	S		
Begin discussions with Hudson re: water	H	S		
323 Great Road Open Space Purchase	H	S	Ongoing Monitoring of Project Status	
Input to BOS and Conservation Commission re: uses for Conservation Land	H	S		
Continue to work with Church on access/egress				
Adopt FEMA FIRM Update	H	M	Meeting Summer 2013	